



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, June 7, 2023

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Public Employee Appointment/Employment/Evaluation, Pursuant to Government Code §54957 – Title: Assistant Superintendent, Human Resources

Closed Session ended at 5:45 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:00 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and alternate Student Board Trustee Naima Kahl. Student Trustee Gabby Lopez was absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. **Motion carried: 5-0.**

C. Public Employee Appointment/Employment/Evaluation, Pursuant to Government Code §54957 – Title: Assistant Superintendent, Human Resources

Trustee Sylvester made the motion to approve, seconded by Trustee Gorbach. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Sylvester made the motion to approve the agenda as submitted, seconded by Trustee Gorbach. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Student Recognitions

Board members and District administration recognized students for various academic and athletic accomplishments.

F. Employee Recognitions

Board members and District administration recognized employees for their professional accomplishments.

G. Comments – Public

President Gill announced that there were no public comment requests submitted.

H. Business Services – Measure I Oversight Committee Annual Report

Andrew Pletcher, Committee Chair, provided the Measure I Oversight Committee Annual Report to the Board, including a summary of committee responsibilities and meeting schedule, Measure I background and ballot language, Capital and Technology overview, committee highlights, bond issuance schedule, capital allocation breakdown, capital expenditure summary, technology allocations and categories, Planning and Facilities and Technology Services program management, cost savings measures, and completed and upcoming projects. Dr. Hayek, and Mr. Pletcher responded to questions from Board members regarding use and equalization of contingency dollars, funding to cover remaining projects, projects planned for Conejo Valley Adult Education, and determination of property value increases based on Measure I projects and facility upgrades.

I. Budget/LCAP Committee Annual Report

Allice Chou, Committee Chair, provided the Budget/LCAP Committee Annual Report to the Board, including a summary of committee responsibilities and meeting schedule, committee members and educational partnerships, charge of the committee, ESSER III background,

criteria, and discussion plan metrics, survey process and listing of Committee's ESSER III recommended priorities, and the committee's charge for the next school year. Dr. McLaughlin and Ms. Chou responded to questions from Board members regarding inclusion of recommended priorities into next year's LCAP, data collection surprises and survey frequency, distribution of anecdotal feedback to stakeholders, clarification of priorities, forced ranking process issues, committee member reevaluation, and the Board's feedback on the committee's charge for next year. President Gill stated that the Board's discussion regarding the committee's charge for next year will take place at a future Board meeting.

3. ACTION ITEMS – GENERAL

A. Instructional Services – Approval of New High School Core Literature Title – The Distance Between Us

Trustee Gorback made the motion to approve, seconded by Trustee Powell. Mr. Loo responded to a Board member's question regarding attendance at the last public viewing webinar, summer training and curriculum design, and the possible integration of this title into the Ethnic Studies course. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

B. Instructional Services - Public Hearing: 2023/2024 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents

President Gill opened the Public Hearing at 8:34 p.m. President Gill stated that there were no public comment requests submitted and closed the Public Hearing at 8:34 p.m. Mr. Loo then presented information on the LCAP, including an LCAP overview and components, budget overview for parents with projected revenue and expenditures, reflections on successes and identified needs, engagement with educational partners, 2023-24 LCAP goal adjusted actions/services, and LCAP Local Indicator and Federal Addendum highlights. Mr. Loo responded to a Board member's question regarding the inclusion of LCAP priorities in school SPSA plans.

C. Human Resources – Approval of Contract for Assistant Superintendent, Human Resources

Trustee Gorback made the motion to approve Mrs. Shauna Ashmore as the Assistant Superintendent of Human Resources, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. Mrs. Ashmore provided brief comments regarding her new position. Trustee Kahl could not vote on this item as it is related to personnel matters. **Motion carried: 5-0.**

D. Business Services - Public Hearing: 2023-2024 Proposed Budget - General Fund and Ancillary Funds

President Gill opened the Public Hearing at 8:59 p.m. President Gill stated that there were no public comment requests submitted and closed the Public Hearing at 8:59 p.m. Dr. Hayek then presented information on the 2023-2024 proposed budget, including an overview of budget

preparation, May revise items of importance, legislative advisory groups, risks to the financial forecast, amended grant allocation plans and Proposition 28 funding, impact of declining enrollment and ADA funding, LCFF breakdown, 2023-24 proposed budget revenues and expenses, projected ending fund balance, multi-year projections and factors, major budget challenges, and an update on stimulus fund balances. Dr. Hayek responded to questions from Board members regarding first interim reporting, pre-COVID ADA rates, effect of the tax deadline delay on next year’s projections, and the impact of paraeducator staffing issues.

E. Business Services – Public Hearing: Resolution #22/23-38: Education Protection Account (EPA) Spending Plan, 2023-2024

President Gill opened the Public Hearing at 9:37 p.m. President Gill stated that there were no public comment requests submitted and closed the Public Hearing at 9:37 p.m. Dr. Hayek responded to Dr. McLaughlin’s request to clarify the purpose of the resolution. There was no Board discussion on this agenda item.

F. Board of Education - Approval of Subcommittee's Recommendations for Citizens' Bond Oversight Committee Member Selection

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

G. Human Resources - Declaration of Need for Fully Qualified Educators

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

President Gill stated that the Board would start the approval of the Consent Agenda by first addressing pulled agenda item 4K.

K. Instructional Services - Approval of a New Contract with Right at School, LLC

Trustee Goldberg made the motion to approve, seconded by Trustee Powell. Mr. Loo responded to questions from Board members regarding the cost, funding stream, time period for the services of this contract, any services that this contract would be replacing, and the process for soliciting feedback.

Trustee Gorback made the motion to approve the Consent Agenda as amended, tabling Agenda Item 2F until the June 7, 2023 Board meeting and pulling Agenda Item 4K from the Consent Agenda for a separate vote, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Approval of Amendments to Board Bylaw 9012 - Board Member Electronic Communications**
- C. Board of Education - Approval of Amendments to Board Bylaw 9400 - Board Self-Evaluation**
- D. Human Resources - Personnel Assignment Orders**
- E. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Pepperdine University**
- F. Human Resources - Approval of Agreement Addendum 2 Between the Conejo Valley Unified School District and Western Governors University**
- G. Human Resources - Receipt of the 2023-2024 Proposal for Successor Collective Bargaining Negotiations Submitted by the Conejo Valley Unified School District and the Unified Association of Conejo Teachers**
- H. Instructional Services - Approval of Contracts Under \$5,000**
- I. Instructional Services - Approval of Contract Renewal - Boys & Girls Clubs of Greater Conejo Valley, Inc.**
- J. Instructional Services - Approval of New Contract - Scott Backovich Communications - NPH, TOH, WHS**
- K. Instructional Services - Approval of Renewal Contract - Instructure, Inc. (Canvas) - DEC**
- L. Instructional Services - Approval of Contract Amendment - STAR Education, Inc.**
- M. Instructional Services - Approval of Contract Renewal - Companion Corporation**
- N. Instructional Services - Approval of Contract Amendment - Lyricos Learning, LLC**
- O. Instructional Services - Approval of Contract Renewal - ESGI, LLC**
- P. Instructional Services - Contract Renewal - Conejo Recreation and Park District (CRPD) - DEC**
- Q. Instructional Services - Approval of New Contract - Be GLAD, LLC**
- R. Instructional Services - Approval of Contract Amendment #2 - Maxim Healthcare Staffing Services, Inc.**
- S. Student Services - Approval of Amendments to Administrative Regulation 5113 - Absences and Excuses**
- T. Student Services - Approval of New Contract - Dr. David Gilbertson**
- U. Business Services - Approval of Amendment No. 1 to the Carrier Agreement for Pupil Transportation Services (Athletic and Field Trips) with Fast Deer Bus Charter, Inc.**
- V. Business Services - 2023-2024 Facilities Agreement with MATES Charter School**
- W. Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreements for 2023-2024**
- X. Business Services – MEASURE I: Award of Contract – Safety-Security Gates (8 Sites)**
- Y. Business Services – MEASURE I: Award of Contract – Modernization - Pavilion – Westlake Elementary School**
- Z. Business Services - MEASURE I - Notices of Completion**
- AA. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- BB. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- CC. Business Services - Disposal of Surplus and Obsolete Equipment**

DD. Business Services - Approval of Amendments to Board Policy and Exhibit 3555 - Nutrition Program Compliance

EE. Business Services - Approval of a Transportation Services Agreement with Pegasus Transit, Inc.

FF. Business Services – MEASURE I: Award of Contract – New Fire Alarm – Walnut Elementary School

GG. Business Services - Approval of Excess Workers' Compensation Insurance (Renewal) Coverage with Arch Insurance Company

- *Trustee Goldberg made the motion to extend the Board meeting to no later than 12:00 a.m., seconded by Trustee Powell. Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.*

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Student Services & Instructional Services – Presentation: Strategic Plan for Inclusion for Students with Disabilities

Dawn Thomas, Erin Roderick, Dena Sellers, Sonia Wilson, and Brian Mercer presented information on the Strategic Plan for Inclusion for Students with Disabilities, including the plan’s alignment with LCAP goals, definitions of and relationship between Least Restrictive Environment (LRE) and Inclusion, successes and identified needs, stakeholder input, priority areas and their respective action steps, and data analysis after implementation. Board members provided comments, and there was no further discussion on this agenda item.

B. Board of Education – Approval of Amendments to Board Bylaw 9270 – Conflict of Interest

Dr. McLaughlin provided background on the updates from Gamut related to SB 1439, which reflected changes to verbiage regarding Board member conflicts of interest related to campaign contributions and financial interest on consent agenda items. There was no Board discussion on this agenda item.

C. Board of Education – Consideration of Joining in on Social Media Litigation

Dr. McLaughlin asked the Board for direction regarding whether the district should join in on the social media litigation or step back and not engage. After a brief discussion, the Board reached consensus to direct staff to move forward with joining in on the social media litigation.

D. Student Services – Approval of New Board Policy 0415 - Equity

Dr. Egans provided background on the updates from Gamut related to addressing the district’s recognition and response to the barriers facing historically underserved and underrepresented populations, and the district’s intent to proactively identify class and cultural biases and promote equity in district programs and activities. Board members provided comments regarding strengthening the verbiage in this Board Policy related to the protection of protected classes against discrimination and adding an additional strategy regarding district and stakeholder engagement in the feedback process.

E. Instructional Services – Approval of Amendments to Administrative Regulation 5121 – Grades/Evaluation of Student Achievement

Mr. Loo provided background on the updates from Gamut related to allowing students to repeat a course regardless of the grade, and other updates regarding the allowance of innovation and flexibility within the existing regulation to support mastery-based grading practices. Mr. Loo responded to questions from Board members regarding the adequacy of the verbiage related to grading flexibility, emphasis on learning versus raising grades, counselor perspective regarding GPA calculation, staffing issues related to students repeating courses, replacement and/or inclusion of grades on transcripts, and the course repeat request approval process. The Board reached consensus to amend the Administrative Regulation to allow students who retake classes to get credit for the higher grade, and to allow students with a grade of “C” or below the option to retake that respective class.

F. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 0460 – Local Control Accountability Plan

Mr. Loo provided background on the updates from Gamut related to AB 181, which adds the requirement of LEAs by January 2025 to complete the IDEA Addendum if required by the state, and new language requiring the district to consider the feedback from guardians of students with disabilities. Mr. Loo responded to a Board member’s question regarding how often the district is required to complete an IDEA Addendum.

G. Instructional services – Approval of Amendments to Board Policy 6146.1 – High School Graduation Requirements

Mr. Loo provided background on the updates from Gamut related to AB 101, which requires high school students to complete one semester of Ethnic Studies beginning with the 2029-2030 school year, and AB 181, which provides exemptions to students with disabilities, foster youth, and homeless students who transfer into a district late in their high school career from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements and award such students a high school diploma. Mr. Loo responded to a Board member’s questions regarding information deleted in the amendment related to the maximum student course load for online learning, and whether the district or each individual student would be responsible for initiating the exemptions process if applicable.

H. Instructional Services – Approval of Amendments to Administrative Regulation 6146.11 – Alternative Credits Toward Graduation

Mr. Loo provided background on the updates from Gamut related to dual enrollment and online instruction from accredited schools, and CVUSD language updates to remove previous language not aligned to current practice and to clarify dual enrollment caps and that classes must be CSU/UC transferable. Mr. Loo responded to questions from Board members regarding verbiage clarifications, College and Career access pathway courses, dual enrollment credit eligibility and inclusion in full instructional day, and how physical location of dual enrollment class affects instructional minutes requirement. Dr. McLaughlin directed Mr. Loo to research whether the district is making the correct determination regarding whether dual enrollment classes, on campus versus off campus, are included in the full day program (240 minutes). Dr.

McLaughlin clarified that this information would be provided back to the Board in a Board report.

I. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6146.12 – High School Credit for Concurrent Enrollment in High School and College Classes

There was no Board discussion on this agenda item.

J. Comments - Board of Education

Board members provided comments.

K. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics for discussion at future Board meetings.

B. Adjournment

President Gill adjourned the Open Session at 11:37 p.m. The next regularly scheduled Board meeting will be Wednesday, June 21, 2023, 5:30 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 16, 2023

Date



Board Clerk

August 16, 2023

Date



Superintendent

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<https://www.conejousd.org/domain/122>